

**COUNTY OF SAN LUIS OBISPO BOARD OF SUPERVISORS  
AGENDA ITEM TRANSMITTAL**

(1) DEPARTMENT General Services Agency	(2) MEETING DATE 8/12/2014	(3) CONTACT/PHONE Kevin Bumen, General Manager 805-781-5205	
(4) SUBJECT Submittal of a resolution commending Dustin Leno for his distinction of achieving Accredited Airport Executive (A.A.E.) status from the American Association of Airport Executives. All Districts.			
(5) RECOMMENDED ACTION It is recommended that the Board approve the resolution recognizing Dustin Leno, Airport Operations Supervisor, for achieving the status of Accredited Airport Executive (A.A.E.)			
(6) FUNDING SOURCE(S) N/A	(7) CURRENT YEAR FINANCIAL IMPACT \$0.00	(8) ANNUAL FINANCIAL IMPACT \$0.00	(9) BUDGETED? N/A
(10) AGENDA PLACEMENT <input type="checkbox"/> Consent <input checked="" type="checkbox"/> Presentation <input type="checkbox"/> Hearing (Time Est. ____ ) <input type="checkbox"/> Board Business (Time Est. ____ )			
(11) EXECUTED DOCUMENTS <input checked="" type="checkbox"/> Resolutions <input type="checkbox"/> Contracts <input type="checkbox"/> Ordinances <input type="checkbox"/> N/A			
(12) OUTLINE AGREEMENT REQUISITION NUMBER (OAR) N/A		(13) BUDGET ADJUSTMENT REQUIRED? BAR ID Number: N/A <input type="checkbox"/> 4/5 Vote Required <input checked="" type="checkbox"/> N/A	
(14) LOCATION MAP N/A	(15) BUSINESS IMPACT STATEMENT? No	(16) AGENDA ITEM HISTORY <input checked="" type="checkbox"/> N/A    Date: _____	
(17) ADMINISTRATIVE OFFICE REVIEW  Emily Jackson			
(18) SUPERVISOR DISTRICT(S) All Districts			

# County of San Luis Obispo



TO: Board of Supervisors

FROM: General Services Agency – Airports, Kevin Bumen  
805-781-5205

DATE: 8/12/2014

SUBJECT: Submittal of a resolution commending Dustin Leno for his distinction of achieving Accredited Airport Executive (A.A.E.) status from the American Association of Airport Executives. All Districts.

## **RECOMMENDATION**

It is recommended that the Board approve the resolution recognizing Dustin Leno, Airport Operations Supervisor, for achieving the status of Accredited Airport Executive (A.A.E.)

## **DISCUSSION**

The American Association of Airport Executives (AAAE) is a recognized leader in the aviation industry as advocates for airports throughout the nation. They are also the “Employee University” for the many facets of the industry and offer a multitude of training opportunities. The most highly recognized and cherished of these training opportunities is the achievement of Accredited Airport Executive (A.A.E.) status within the industry.

This training opportunity is offered to those individuals directly involved in the management and operation of an airport. The course is rigorous, requires a dedicated focus and is only achieved by a small percentage of eligible candidates enrolled in the accreditation and certification program. Dustin Leno took the initiative to enter into this program to further his career in the aviation industry.

The accreditation process consists of three steps, the first of which is a 180 question written exam requiring the study contained in the AAAE “Body of Knowledge”, which includes all of the following topics:

- History, Air Transportation Regulation, Airports and Federal Aviation Administration
- Management Functions, Theories, Roles, Motivation and Communication
- Airport Capacity, Delay, Air Traffic Control, Airspace and Navigation Aids
- Environmental Regulations, Airport Noise and Land Use Compatibility
- Financial Management, Accounting, Airport Fees, Rates and Charges
- Capital Development and Funding Airports
- Airport System Planning, Airport Master Planning and Airport Layout Plans
- Terminal Planning, Design and Operation
- Airport Operations, Federal Aviation Regulation, Part 139 – Certification
- Airport Security and Response to Emergencies

Dustin successfully passed this portion of the program and was designated Certified Member (C.M.) by AAAE.

Step two in the process is a research paper requiring approval of the topic, the subject outline, and review and approval of the paper by the accreditation administrator and by the AAAE Board of Examiners. Dustin’s paper was entitled “Airport Operations: Leveraging Smart Technology To Increase Efficiencies”.

The last step is the final exam. An interview is conducted by a three-member panel, all of whom are accredited and appointed by the Board of Examiners. The “mock” interview is in the format of a job interview for the Director/Manager of a Medium Hub Commercial Service Airport such as San Jose, Burbank, Sacramento, etc. The exam is a true test of the airport executive.

Dustin completed all of these steps and has achieved a distinct honor in the aviation industry, one that stands for his ability to meet a number of challenges established by the AAAE Executive Committee and the Accreditation Program. Acknowledgement of his success is an honor for the County, General Services Agency and the Airports Division.

**OTHER AGENCY INVOLVEMENT/IMPACT**

N/A

**FINANCIAL CONSIDERATIONS**

There is no financial impact to approving this resolution.

**ATTACHMENTS**

Attachment 1: Resolution

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